

MoCoMi Christian Bible Camp

Rental Policy

MoCoMi Christian Bible Camp is a great place to rent for your youth or church group retreats, family reunions, or week long camps. You can rent it by the day or week, on weekdays or weekends (outside the month of June).

We hope you will enjoy your stay at Camp MoCoMi. You will find the following information helpful. The camp is administered by a board of church representatives associated with the Christian Churches / Churches of Christ. The camp is located close to many exciting recreational activities in the nearby Jefferson City and Lake of the Ozarks area.

Making a Reservation

To make a reservation with MoCoMi Christian Bible Camp a rental application must be completed and returned with a security deposit and certificate of insurance. Upon our receipt of these items, our Clearing Manager will call the group leader to prepare a final confirmation. A confirmation letter will be sent to the group leader following the phone conversation. In the event that a retreat is canceled before 2 weeks of the arrival date, the security deposit will be returned. Cancellations less than 2 weeks before the scheduled arrival will result in a forfeiture of the security deposit. Unless cancellations are the result of inclement weather or a personal emergency prevents arrival or requires departure prior to the end of the rental period (Personal emergency is defined to include a death, serious illness or accident involving immediate family. Rental fees may be refunded on a prorated basis in the case of early departure due to personal emergency.). Full payment of rental fee shall be made on the day of arrival. The security deposit is not applied to your balance due.

The security deposit may also be used to cover expenses created from damage to property or equipment by individual or group neglect, misuse, or abuse, as well as any additional expenses that are created by a member of the group. After the visit, the refundable portion of the security deposit will be processed and mailed by our treasurer (this will take at least two weeks) after inspection by authorized personnel to ensure the facility and furnishings are in satisfactory condition as well as a review of long distance phone bill during your stay. If it is necessary for camp personnel to clean up the facility or repair any damage beyond ordinary wear and tear, a log of the time spent in such cleanup or repair shall be kept. The damage deposit refund will be reduced by an amount equivalent to the applicable hourly wage of those employed for the time necessary to clean the area or repair the damage and the cost of any furnishing. The deposit is not to be construed as a limit of liability for damage to camp property.

Rental Rates

<u>Day Use:</u>	\$20.00 minimum daily rental fee	\$1 per person per day over 20 people
<u>1-3 Night Retreats:</u>	\$200.00 minimum nightly rental fee	\$5 per person per night over 20 people
<u>4 Plus Nights:</u>	\$200.00 minimum nightly rental fee	\$3 per person per night over 20 people
<u>Security Deposit:</u>	\$50.00 Deposit (Refundable if requirements met)	
<u>Sound System Use:</u>	\$25.00 per day	
<u>Trash Removal:</u>	\$5.00 per bag left outside trash-bin for camp to dispose	

Sample Cost:

	<i>A 5 night Camp with 60 Campers</i>
Minimum fee \$200.00 x 5 Nights =	\$1000.00
40 campers x \$3.00 x 5 nights =	<u>\$600.00</u>
Total Cost for camp	\$1600.00 Divide by 60 campers = 27.00 per person

Rates for Camp Board Churches

<u>Day Use:</u>	\$0.00 fee
<u>Overnight Rental:</u>	\$25.00 nightly rental fee to help cover utility expense
<u>Sound System:</u>	\$0.00 fee
<u>Trash Removal:</u>	\$5.00 per bag left outside trash-bin for camp to dispose

Camp Facilities

Runyon Hall and Dormitory (climate controlled)

- East wing sleeps 24 people (bunkbed arrangement) with shower room
- West wing sleeps 24 people (bunkbed arrangement) with shower room
- 2 private rooms with single beds and personal shower rooms
- Kitchen
 - ✓ Gas stove/oven
 - ✓ Double electric oven
 - ✓ Microwave
 - ✓ Coffee maker
 - ✓ Refrigeration and freezers
 - ✓ Pots/pans/utensils
 - ✓ No plates or cups (recommend that you bring)
- Public restrooms
- Multipurpose room (dining and meeting hall)
 - ✓ 16 round tables (seating for 160) and chairs
 - ✓ portable stage (12' x 24')
 - ✓ sound system (daily rental fee)
 - ✓ portable baptistry/communion table
- Conference room (upstairs)
- Small classroom (upstairs)

Dormitory (no heat/AC)

- North wing sleeps 40 people (bunkbed arrangement) with shower room
- South wing sleeps 40 people (bunkbed arrangement) with shower room

Cabins (no heat/AC)

- 3 cabins each capable of sleeping 12 (bunkbed arrangement) no restroom facilities

Shelters

- 4 covered shelters with picnic tables

Classroom Building 1 (no heat/AC)

- Upstairs
- Downstairs
 - ✓ Canteen

Classroom Building 2 (no heat/AC)

- Outside tetherball

Wilderness Area for Tent Camping

Primitive Waterslide

Outdoor Basketball Court

Sand Volleyball

Softball field

Soccer field

Things to Remember

- Guest must bring their own bedding and towels
- Flashlights—*All campers should have one (no candles are allowed)*
- If desired, bring any electrical appliances such as food processors, blenders, etc. MoCoMi does not supply these items.
- Your group is responsible for cleaning camp before your departure. A list of jobs and expectations will be given to you upon your arrival.

Additional Information for Groups Renting the Camp

- **Note:** we do not supply personal hygiene products, bedding or food. Please check for availability of sports equipment.
- **Telephone** at the camp is provided for your convenience. ***No long distance calls are to be charged to the camp number!*** Security deposit will be refunded after a review of long distance phone bill.
- **First Aid Kits** are located in the private room next to the public restrooms in Runyon Hall and are to be used in emergency only. In the event that supplies are used out of the camp kit, please replace those items or notify the Clearing Manager at the time of departure.
- **Keys**, if needed, are to be obtained and returned to the Clearing Manager.
- **Fires:**
 - ✓ Fires must be restricted to the fire pit. *Smoking, candles and open flames are not allowed in the buildings.*
 - ✓ Bonfire wood – some available at fire pit. Please either bring your own or scrounge for dead branches, fallen limbs, etc. *No cutting of live trees is permitted.*
- **Insurance and Emergency Response:**
 - ✓ Please be aware that your group must carry its own insurance (liability, accident, equipment loss, etc.) while visiting Camp MoCoMi. MoCoMi Christian Bible Camp's insurance policy is a secondary policy that only insures after your insurance. Renters use the premises at their own risk. MoCoMi Christian Bible Camp is not liable for any illness and/or accidents incurred. Each user group is required to complete the Camp Register Form listing the names of each camper / staff / visitor and their days of attendance.
 - ✓ Emergency numbers for the camp area are provided on a list by the phone.