

# MOCOMI Christian Bible Camp

## *Rental Policy*

Mocomi Christian Bible Camp is a great place to rent for your youth or church group retreats, family reunions, or week-long camps. You can rent it by the day or week, on weekdays or weekends (outside the month of June).

We hope you will enjoy your stay at Camp Mocomi. You will find the following information helpful. The camp is administered by a board of church representatives associated with the Christian Churches/Churches of Christ. The camp is located close to many exciting recreational activities in the nearby Jefferson City and Lake of the Ozarks area.

### **Making a Reservation**

To make a reservation with Mocomi Christian Bible Camp, a rental application must be completed and returned with a deposit and copy of certificate of insurance. Upon our receipt of these items, our Clearing Manager will call the group leader to prepare a final confirmation. A confirmation email and lock box code will then be sent to the group leader. In the event that a retreat is canceled before 2 weeks of the arrival date, the deposit will be returned. Cancellations less than 2 weeks before the scheduled arrival will result in a forfeiture of the deposit. Unless cancellations are the result of inclement weather or a personal emergency prevents arrival or requires departure prior to the end of the rental period. (Personal emergency is defined to include a death, serious illness or accident involving immediate family. Rental fees may be refunded on a prorated basis in the case of early departure due to personal emergency.) Full payment of the rental fee shall be made on the day of arrival. The deposit is not applied to your balance due.

The deposit may also be used to cover expenses created from damage to property or equipment by individual or group neglect, misuse, or abuse, as well as any additional expenses that are created by a member of the group, including non-returned key. After the visit, the refundable portion of the deposit will be processed and mailed by our treasurer after inspection by authorized personnel to ensure the facility and furnishings are in satisfactory condition, as well as a review of long-distance phone bill during your stay. If it is necessary for camp personnel to clean up the facility or repair any damage beyond ordinary wear and tear, a log of the time spent in such cleanup or repair shall be kept. The deposit refund will be reduced by an amount equivalent to the applicable hourly wage of those employed for the time necessary to clean the area or repair the damage and the cost of any furnishing. The deposit is not to be construed as a limit of liability for damage to camp property.

**Rental Rates**

<u>Day Use:</u>	\$20.00 minimum daily rental fee	\$1/person/day over 20 people
<u>1-3 Night Retreats:</u>	\$200.00 min. nightly rental fee	\$5/person/night over 20 people
<u>4 Plus Nights:</u>	\$200.00 min. nightly rental fee	\$3/person/night over 20 people
<u>Security Deposit:</u>	\$50.00 deposit (Refundable if requirements met)	

**Sample Cost:**

**A 5-night camp with 60 campers**

Minimum fee \$200.00 x 5 nights =	\$1,000.00
40 campers x \$3.00 x 5 nights =	\$600.00
Total cost for camp	\$1,600.00 (Divide by 60 campers = \$27.00/person)

**Rates for Camp Board Churches**

<u>Day Use:</u>	\$0.00 fee
<u>Overnight Rental:</u>	\$25.00 nightly rental fee to help cover utility expense
<u>Sound System:</u>	\$0.00 fee
<u>Trash Removal:</u>	\$5.00 per bag left outside trash-bin for camp to dispose. However the fee is waived if all trash is taken with you when you leave.

## Camp Facilities

### Runyon Hall and Dormitory (climate controlled)

- East wing sleeps 24 people (bunkbed arrangement) with shower room
  - West wing sleeps 24 people (bunkbed arrangement) with shower room
  - 2 private rooms with single beds and personal shower rooms
  - Kitchen (provided equipment and supplies)
    - \*Gas stove/oven
    - \*Double electric oven
    - \*Microwave
    - \*Coffee maker
  - Public restrooms
  - Multipurpose room (dining and meeting hall)
    - \*16 round table (seating for 160) and chairs
    - \*Portable stage (12' x 24')
  - Conference room/Small classroom (upstairs)
- \*Refrigeration and freezers  
\*Pots/pans/utensils  
\*NO plates or cups

### Dormitory (Climate controlled)

- North wing sleeps 40 people (bunkbed arrangement) with shower room
- South wing sleeps 40 people (bunkbed arrangement) with shower room

### Cabins (no heat/AC)

- 3 cabins, each capable of sleeping 12 (bunkbed arrangement) with NO restroom facilities

### Shelters

- 4 covered shelters with picnic tables

### Classroom Building #1 (no heat/AC)

- Upstairs — Indoor games
- Downstairs — Canteen

Outdoor tetherball

Outdoor Basketball Court

Soccer Field

Wilderness Area for Tent Camping

Sand Volleyball

Nine square

Primitive Waterslide

Softball Field

Campfire amphitheater

### Things to Remember

- Guests must bring their own bedding and towels.
- Flashlights – *All campers should have one (no candles are allowed)*
- If desired, bring any electrical appliances such as food processor, blender, etc. *Mocomi does not supply these items.*
- Your group is responsible for cleaning the camp before your departure. Including closing and locking all windows and doors. A list of expectations will be given prior to arrival.

### Additional Information for Groups Renting the Camp

- **Note:** We do not supply personal hygiene products, bedding, or food. Please check for availability of sports equipment.
- **Telephone** at the camp is provided for your convenience. *No long-distance calls are to be charged to the camp number!* Deposit will be refunded after a review of long-distance phone bill is done.
- **First Aid Kits** are located in the private room next to the public restrooms in Runyon Hall and are to be used in emergencies only. If supplies are used out of the camp kit, please replace those items or notify the Clearing Manager at the time of departure.
- **Keys** are in a realtor-type key box located on the entrance gate. A code to the box will be sent from the Clearing Manager after the rental agreement is signed and returned and deposit has been to be paid.
- **Fires:**
  - \*Fires must be restricted to the fire pit. *Smoking, candles, and open flames are not allowed in the buildings.*
  - \*Firewood – some may be available at fire pit. You may bring your own or scrounge for dead branches, fallen limbs, etc. *No cutting of live trees is permitted.*

### Insurance and Emergency Response:

- \*Be advised: your group must carry its own insurance (liability, accident, property loss, etc.) while visiting Camp Mocomi. Mocomi Christian Bible Camp's insurance policy is a secondary policy only.
- \*Renters use the premises at their own risk. Mocomi Christian Bible Camp is not liable for any illness and/or accidents incurred.
- \*Each user group is required to complete the Camp Register Form listing the names of each camper/staff/visitor and their days of attendance.
- \*Emergency numbers for the camp area are provided on a list in the kitchen.

**Registration** — please complete and return with deposit and copy of insurance certificate to:

Clearing Manager, c/o Jeff Spielman, 1000 N Monroe St, Versailles, MO 65084

[Jeff@welcome2fccv.org](mailto:Jeff@welcome2fccv.org) 573-378-5515

Name of Group \_\_\_\_\_

Contact person \_\_\_\_\_

Contact Information \_\_\_\_\_

Phone \_\_\_\_\_ email \_\_\_\_\_

Address \_\_\_\_\_

Insurance Company \_\_\_\_\_

Policy number \_\_\_\_\_

Dates of use \_\_\_\_\_ estimated # of attendees \_\_\_\_\_

Description of facilities/buildings needed  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Purpose of use of facilities  
\_\_\_\_\_  
\_\_\_\_\_

Signature of group leader \_\_\_\_\_